

A GUIDE FOR IMPORTING GOODS INTO THE EU FROM THE UK

- 1 As an importer you need an EORI number from customs.
- 2 Decide who submits your import declaration to customs. You can arrange a forwarder or customs agent to do this for you or you can use the same shipper that your exporter has used.
- 3 Make sure that you have given your exporter (PS UK) the contact name, email address and telephone number of the person or company who is going to be dealing with your import declaration and payment of the import taxes and duty. They will then notify you when the shipment has arrived.
- 4 Payment needs to be made for the duty and taxes before the goods are delivered. This can be completed in several ways:
 - Pay upfront when requested.
 - Set up a VAT deferment account.
 - Appoint your own agent who deals with all your import custom clearance.
 - If you have an account with the same shipper that your exporter has used, then give your export your account details and this will be charged to your account.
- 5 Accept delivery of your goods.

